

School Excursion Information

Name of your organisation	ARMY MUSEUM OF WESTERN AUSTRALIA
Location/Contact Details	
Physical Address	Artillery Barracks, Burt Street, FREMANTLE WA 6160
Phone Number	08 9430 2535 08 9430 2519
Fax Number	info@armymuseumwa.com.au
Email Address	
Website Address	www.armymuseumwa.com.au
Purpose of the Excursion	
<p>The Army Museum of Western Australia is a regional museum within the Army Museum network operating with the support of the Australian Army History Unit. Your students will be able to view and interact with wide-ranging displays that interpret and commemorate Western Australia's Army heritage and the role of the Army within WA's diverse community.</p>	
Environment	
<p>The Army Museum of WA is located within the heritage listed Fremantle Artillery Barracks precinct, built one hundred years ago as part of a national coastal defence system for the newly established state of Western Australia. It remains an operational barracks today, part of the Australian Defence Force.</p> <p>The barracks precinct encompasses:</p> <ul style="list-style-type: none"> • The Parade Ground area, with its extensive collection of significant military artefacts, vehicles, artillery pieces and equipment. Surrounded by an interesting collection of buildings with varied local architecture from a century of continuous use as a military establishment. • The main Barracks building, housing themed galleries depicting army service from early colonial times and the Boer War era, through World Wars I & II and the prisoner of war experience, post-1945 conflicts, including the Vietnam War, right through to ongoing international peace keeping operations. • There are shaded, grassed rest areas and wide verandahs to the rear of the museum with limited refreshments available. There are toilets available, including disabled, and wheelchair access throughout most of the museum. • As the Artillery Barracks is a working Defence facility, all visitors are required to comply with reasonable instructions of serving members of the Australian Defence Force whilst on the property and to look to the Duty Officer (or your tour guide) for guidance about tour conduct and procedures. 	
Transport	
<p>Transport is to be arranged by the school. There are extensive car parking facilities available within the parade ground area, including bus/coach parking on site. Your driver is invited to view the museum during the visit without cost.</p>	

Student's Capacity

A visit to the Army Museum of Western Australia is suitable for all ages and we welcome all students from K-Yr 12.

Your students can:

- Meet and speak with our experienced volunteer guides, many of whom are veterans, who are happy to bring a personal perspective to the extensive galleries and displays within the museum.
- View an outstanding collection of items, such as uniforms and equipment, medals and service decorations, photographs and documents, from a range of military eras.
- View the excellent full size dioramas and scale models of life within the army, built to depict army experience, at home and overseas, during wartime and peace.
- Interact with collection items, as used in the historical setting – i.e. uniform items and equipment – to gain firsthand experience of the era, with explanation and descriptions of use by our volunteers.
- View displays throughout the museum that represent shifting social perspectives and attitudes in Western Australia's history - i.e. women's changing role in society being reflected within their roles in the Army and on the homefront.

Supervisor/Supervisory Team

Army Museum of WA staff will be allocated to your group/s to conduct your tour of the museum and assist you during your visit, however the teacher-in-charge and the school supervisory team is responsible for the supervision and any specific requirements of your students at all times.

Please be aware that members of the general public may be visiting the museum precinct at the same time as your school and we would appreciate your students demonstrating responsible behaviour to ensure an enjoyable experience for all.

External Provider Information

Army Museum of WA volunteers are required to participate in an ongoing program of training, including all aspects of museum operations, Occupational Health & Safety requirements and Emergency management and procedures.

Public Liability cover for all museum staff and visitors is provided by the Department of Defence through the Commonwealth Government provider to an amount in excess of \$20,000,000.00

Whilst the Army Museum of WA does provide first aid training for members of our staff as part of our commitment to a responsible work place environment, we advise that you should bring a small first aid kit with you on your excursion for your own use.

<p>Supervision Strategies</p>
<p>The Army Museum of WA strongly recommends that your students are closely supervised by a member of your supervisory team at all times during their visit to the Artillery Barracks.</p> <p>Army Museum of WA staff will be allocated to your group/s to conduct your tour of the museum and assist you during your visit.</p>
<p>Identification of Excursion Participants</p>
<p>Schools are responsible for having an appropriate method of identifying students and school staff.</p> <p>We recommend that school uniform be worn during your visit, if appropriate.</p>
<p>Communication Strategies</p>
<p>The Army Museum of WA has normal mobile phone reception.</p> <p>We recommend that the school supervisory team have mobile phones for use during the excursion.</p> <p>There is a landline available within the museum precinct for emergency use.</p>
<p>Emergency Response Plan</p>
<p>The Army Museum of WA has an Emergency Response Plan for dealing with all aspects of emergency situation that may arise during your visit.</p> <p>In the case of an emergency, we request that you look to your tour guide/Duty Officer for instructions. Army Museum volunteer staff are advised of emergency procedures and evacuation of the barracks precinct, and our first priority is always to ensure the safety of our visitors.</p> <p>We strongly advise that the teacher-in-charge has a list of all tour participants in the event that a roll call is necessary.</p>
<p>Briefing Students and Supervisors</p>
<p>Before commencing your tour of the museum precinct, our Duty Officer will address your group in the parade ground area to:</p> <ul style="list-style-type: none"> • Welcome you to the Army Museum of Western Australia. • Give a brief description and history of the Artillery Barracks. • Divide your party into groups for their tour of the museum, and allocate guides to each group. • Outline any information specific to your visit – other groups or museum activities running concurrently with your visit, e.g. specials displays or events, vehicle movements, areas out-of-bounds for maintenance, etc.

Other Relevant Details

The Army Museum of Western Australia is operated in co-operation with the Army Museum of WA Foundation, a public company and charitable organisation, through which volunteers are provided to carry out the functions of the Army Museum of WA. All volunteers are Active Members of the Army Museum of WA Foundation.

The Foundation, through public admissions, grants, memberships, sponsorship and a range of other functions and events, provides the necessary funds for the operation of the museum.

As such, we charge a small fee to visitors to assist in this ongoing work.

Charges for school visits: \$8.00 per student (as from 1 August 2010).

We do not charge for accompanying adults with groups of more than 15 students.

Museum Opening hours:

Public Admission: Wednesday through to Sunday: 11am – 4pm

School holidays: Open Daily: 11am – 4pm.

Easter & Christmas/New Year – see web-site for opening during these periods.

Planning Your Group Visit

The museum currently includes 5 main galleries plus there are various items on display around the main grounds. You need to allow between 15 -20 minutes per gallery, so you should allow at least one and a half hours to ensure you gain the most from your visit, unless your visit is focused on only a specific aspect or period.

Public Admission Costs:

Adults/Seniors: \$10.00

Children/Concession: \$7.00

Family Group: \$20.00, 2 adults + accompanying children.

School Tours:

Open Wednesday Thursday Friday

Please contact us on (08) 9430 2535 to make a booking – please leave a message. Also complete and submit the on-line Client Information form on our web-site.

This information is valid until 30 June 2011 .

Signed: Peter Shaw _____ **Title:** Information Services Manager _____